
Work Plan of the Member Organizations Officer of Youth and Environment Europe 2013/2014 Lira Hakani

- Keep updates of member organization details.
 - Contact person, collect general information of the organization
- Strengthen the collaboration between member organizations, the possibility of organizing projects together.
 - The space Member News on YEE webpage will be a help for the organizations to collaborate more closely together
- Keep regularly contact with YEE secretariat.
- Be vigilant in any kind of discussion that might be a benefit for YEE network and keep continuous updates and cooperation with Board Members and secretariat.
- Be involved in all the discussions and skype meetings of the Executive Board.
- Look for and try to identify the needs of MO and how YEE can support them.
- Involve new organizations possibly from countries not part of the network and share with them responsibilities and rights.
- Be always in contact with the secretariat to check the MOs' fulfillment of duties.
- Reactivate passive MOs and find out about the obstacles that have caused this situation.
- Collaborate closely with the Secretary General during the process of calling of partners.