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**Name: Zaruhi Stepanyan**  
**Position: External Relations Officer**  
**2014-2015**

Dear Colleagues,

This is the third year that I am involved in Youth and Environment Europe as the External Relations Officer.

Throughout these 8 months being in YEE Board a lot of things have happened and a lot of actions have been taken.

This year for me was more remarkable as finally I was able to co-organize a project about which I was thinking for a long time: a Training for Trainers. Along with other Board members we started the year with the work on the project which we still continue. The project took place in Germany on 20-28 March and according to us and the participants it was very successful. After the project we created the booklet „Eco-Trainer Guide“ which is based on the results of the trainings.

I also continued my work in the coordination of the Pool of Representatives. I tried to make the members as much involved in the projects organized by our partner organizations as possible. The first member of the PoR attended the General Assembly of the European Environmental Bureau (EEB) with another Board member, which made it much easier for her to understand the work YEE and EEB do.

As the representative of YEE I attended two meetings organized by the European Youth Forum (YFJ) trying to make the most of our membership. Together with the sustainability group created in the YFJ we held a Thematic Square on the COP21 which will take place in December in Paris.

Together with of the Board and Secretariat we decided to do some changes in YEE official documents. Thus I am a member of working groups of new structure of YEE work plan and the Environmental Management System. I hope that next year I will still continue my work in those working groups.

Additionally, as the Vice-Chairperson, I was responsible for the collection of monthly action memos and plans which I tried to send and collect every month.

I am also one of the Board Members involved in the organization of the project „Give international dimension to your projects“ which will take place right before the Annual Meeting 2015 in Prague.

I took part in e-mail discussions in case some problems needed salvation and wrote articles for the web-page and the newsletter about the external events I had the chance to attend.

This is the short overview of the work done by me. I am very proud to be a part of YEE and am grateful to the Board and Secretariat for their hard work and support.

In case you have any questions, please, don't hesitate to contact me.

Best regards,

Zaruhi Stepanyan