

## **Application for Admission**

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**for international applicants**

for Bachelor's studies at  
Karlshochschule International University



English is the mandatory first foreign language. A second foreign language has to be taken for every Bachelor's programme. In addition you can choose another foreign language.

|                                   |                       |                       |                       |                       |                       |                       |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|                                   | Arabic                | Chinese               | French                | Italian               | Russian               | Spanish               |
| 2 <sup>nd</sup> foreign language: | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 3 <sup>rd</sup> foreign language: | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

To enrol on our Bachelor's programmes, we require proof that you have the necessary language proficiency:

| Study programme   | Language Requirements  |
|---|--|
| Entire programme in English   | Proof of English language proficiency: <ul style="list-style-type: none"> <li>■ level of C1 or above according to the Common European Framework of Reference for Languages or</li> <li>■ IELTS of 6.5 or above or</li> <li>■ Internet-based TOEFL score of at least 100 points</li> </ul>  |
| 1 <sup>st</sup> and 2 <sup>nd</sup> semester in German and in English from the 3 <sup>rd</sup> semester | Proof of German language proficiency: <ul style="list-style-type: none"> <li>■ Deutsche Sprachprüfung für den Hochschulzugang (DSH-2) or</li> <li>■ Test Deutsch als Fremdsprache (Test DaF TDN 4)</li> </ul> Proof of English language proficiency: <ul style="list-style-type: none"> <li>■ level of B2 or above according to the Common European Framework of Reference for Languages or</li> <li>■ IELTS of 6.0 or above or</li> <li>■ Internet-based TOEFL score of at least 80 points</li> </ul> |

|            |                  |                |
|------------|------------------|----------------|
| Date/Place | Name of the test | Level attained |
| _____      | _____            | _____          |
| Date/Place | Name of the test | Level attained |
| _____      | _____            | _____          |

## Curriculum Vitae

Please submit correspondent proofs or documents!

Have you passed an entrance qualification to study at an institution of higher education?  No  Yes:

Name of the entrance qualification: \_\_\_\_\_

Date: \_\_\_\_\_ Results: \_\_\_\_\_

Have you previously studied at another institution of higher education?  Yes  No

Semester attended at institutions of higher education:

|                          |                         |
|--------------------------|-------------------------|
| Institution/city/country | From/until              |
| _____                    | _____                   |
| Subject                  | Date of exmatriculation |
| _____                    | _____                   |

Which intermediate and/or final examinations did you pass there?  
 \_\_\_\_\_  
 \_\_\_\_\_

Have you completed any vocational training?  Yes  No

If yes, what type? \_\_\_\_\_  
 \_\_\_\_\_

Do you have any work experience?  Yes  No

If yes, what type and how long? \_\_\_\_\_  
 \_\_\_\_\_

Have you completed any internships?  Yes  No

If yes, what type and how long? \_\_\_\_\_  
 \_\_\_\_\_

Do you have experience abroad?  Yes  No

If yes, what type and how long? \_\_\_\_\_  
 \_\_\_\_\_

Did you carry out any extra-curricular activities outside of the compulsory school or university curriculum (e.g. sports, arts and culture, clubs, politics, class representative)?  Yes  No

If yes, briefly describe your activity.

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## How did you find out about Karlshochschule?

- |  |  |
|--|--|
| <input type="radio"/> Website of Karlshochschule | <input type="radio"/> Internet (URL): _____        |
| <input type="radio"/> Friends/Acquaintances      | <input type="radio"/> Education fair (city): _____ |
| <input type="radio"/> Lecturers/Students         | <input type="radio"/> Other: _____                 |

## Documents needed

Your personal checklist: For your application to be successful, you will need to submit the following documents together with this application form:

- School leaving certificate containing transcript of grades
- If applicable, university transcript of records
- Proof of language proficiency
- Letter of motivation
- Curriculum Vitae in tabular form
- Passport sized photograph
- Copy of passport
- Additional certificates (e.g. of internships, extracurricular activities)
- If applicable, certificate of preparatory/foundation college for foreigners (Studienkolleg)
- If applicable, an APS certificate (only for applicants from China, Vietnam and Mongolia)

All documents have to be translated into English or German. Please submit officially certified copies of documents No. 1 and 2 with a German or English notarised translation.

Your application for admission will only be processed if all necessary information and documents have been provided and the processing fee has been paid to UNI-ASSIST.

For more information on the payment please visit [www.uni-assist.de](http://www.uni-assist.de)

## Declaration of agreement

I authorise Karlshochschule International University to process personal data contained in this form and the accompanying documents.

I agree that my contact details may be provided to the students advisers to help establish contact with me before my arrival in Karlsruhe.

Place \_\_\_\_\_ Date \_\_\_\_\_

Applicant's signature \_\_\_\_\_

## Please send to:

Karlshochschule International University  
c/o UNI-ASSIST e.V.  
Helmholtzstraße 2-9  
10587 Berlin  
Germany

## Contact

Karlshochschule International University  
Student Admissions Service  
Phone +49 721 1303-500  
Fax +49 721 1303-300  
[admissions@karlshochschule.de](mailto:admissions@karlshochschule.de)  
[www.karlshochschule.de](http://www.karlshochschule.de)