Nazineh Khalafyan
2010/2011 YEE Chairperson
Member Organization: Federation of Youth Clubs of Armenia

Personal annual report of YEE Chairperson 2010-2011
Nazineh Khalafyan

Dear YEE Friends :)

As it turns out each moment, the time passes by running, and the deadlines are following us! :) The year 2010-2011 that I spent with and in YEE, was full of impressions, emotions, work and joy.
I want to start by drawing lines between my personal working plan, developed at the beginning of taking up the post of YEE Chairperson in 2010, and my actions implemented during the year 2010-2011.

Based on the YEE Statutes, the Rules of Procedure, the YEE Workplan 2010/2011, the YEE Strategies and my personal goals, some tasks of mine were:

✓ To represent YEE in its dealings with third parties

- *In this regard I had the pleasure to represent YEE in the YFJ General Assembly that takes place once per two years. The meeting took place on November 18-21, 2010, in Kiev, Ukraine.*

- *I have always been informing YEE MOs about future activities of YEE which involves them into projects and events.*

- *I have been periodically reporting on YEE activities within my local organization Federation of Youth Clubs of Armenia.*

- *I registered YEE on social network such as LinkedIn, and periodically have been sending out the link to MOs and other stakeholders to keep them updated about YEE by learning about YEE activities through Linkedin.*

✓ Coordination of the work of the Executive Board and YEE Membership

- *Instead of holding physical board meetings during the year 2010-2011 due to the unstable financial situation, I have been convening around 15 virtual Board Meetings, which includes preparing and forwarding a draft agenda to the Board Members and Member Organizations, submitting the amended version of the agenda two weeks before the start of the meeting, taking the minutes and then editing and sending out the meeting minutes to MOs. Here the hardest part was the time difference taking into consideration that my board and Secretariat members may have other business in the early evenings, I agreed to start almost all our board meetings at 11pm my local time which could last by 2am.*

- *Though it is really very hard when working with people who are sitting in totally different parts of the world and trying to form a conversation through Internet and especially conducting a board meeting, but I tried hard to get in touch with my board members and the Secretariat coordinating the work of the Secretariat by giving and getting new ways of understanding. This was a real challenge. Here I want to extend my gratitude to Adriana, Gosia and Michal and the EVS volunteers. Thanks, mates, we made it happen!*

- *Another task carried out by me was the coordinatation of the YEE membership applicatiosn, admissions, reviews, membership dismissals. This was as well made online via Internet emails.*

✓ Preparation to the Annual Meeting 2011

- *One task that I had in my working plan was to present a written report concerning my work in 2010-2011, now this is what you read/hear.*
- *Communication of any objection regarding membership applications before voting on the admission of new member organization, as well as notices of withdrawal from MOs was being taken place via discussing the matter during virtual BMs.*

✓ Finances

- *Given the fact that YEE finances were less than before, this was a real challenge together with the Board and the Secretariat to try keeping YEE balanced and stable.*

✓ Projects

- *"Water – Its Importance in Pictures" Photo Exhibition*

In this regardI organized and installed a photo exhibition in Armenia which reflected water use and human rights, including water use rights.

- *"Biodiversity – Let Us Go to the Roots"*

In this context I helped writing application for submitting for funds. The project is partially approved/financed.

✓ YEE Newsletter

- *My contribution to the YEE Newsletter was writing articles for our newsletter. As well as I have regularly sent out our newsletter to interested organizations and individuals.*

Here I want to extend my thanks to Gosia and Gemma as our YEE newsletter did a step forward.

Special thanks to my YEE team!!!