

Minutes of the 6th Virtual Board Meeting
2018/2019
23/1/2019, Online
Moderation: Tamara Panic
Minutes taker and Extracting the ToDos: Tea Zeqaj

Participants:

Board members 2018-2019:

Chairperson – Elen Karapetian
Vice-Chairperson, Treasurer– Daniela Para
Member Organisations Officer – Kristine Stikane
External relations Officer - Tiarnan O’Doherty
Projects Officer – Tea Zeqaj
Promo and Publications Officer - Tamara Panic

Secretariat:

Mariam (Masha) Dzneladze – Secretary General
Cansu Yetisgin – Project Coordinator
Femke Lootens - Solidarity corps volunteer
Eurgain Phylip - Solidarity corps volunteer

Abbreviations:

AM- Annual Meeting
BM- Board Member
E+ - Erasmus +
EEB – European Environmental Bureau
EVS – European Voluntary Service
EYF - European Youth Foundation
PBM – Physical Board Meeting
TC - Training Course
VBM – Virtual Board Meeting
POI- Point of Information
SG – Secretary General
StS - Study Session
WG – Working group
WP- Work Plan
YEE - Youth and Environment Europe

AGENDA

1. Ongoing Activities

1.1 AYBE

1.2 Let Grassroots Grow

2.2.1 Know Your Grassroots (Ireland Seminar)

1.3 Office Cuisine

2. Upcoming Activities

2.1 Volunteering Partnerships 2019-2021

3. Administrative Issues

4. Upcoming Deadlines

4.1 Erasmus+ February 5/Application

4.1.1 Create your Grassroots

4.1.2 Climate ambassadors

5. EVS update

6. Working Groups

6.1 Strategy 2020-2022

6.2 Crowdfunding

6.3 Gender

6.4 Fundraising

6.5 Structural Documents

6.6 Values and mission

7. Social Media

7.1 Social media strategy

7.2 Branding

8. YEE MOs

9. External Relations

9.1 EEB

9.2 YFJ

10. AOB

10.1 Youth Advocacy event in Brussels

MINUTES

1. Ongoing activities

1.1 AYBE

Cansu: Publication is almost done!

1.2 Let Grassroots Grow

1.2.1 Know Your Grassroots (Ireland Seminar)

Cansu: Masha is responsible for visas and for any other thing you can contact me.

1.3 Office Cuisine

Femke: we are still in the brainstorming process, will update you with the progress during the next meetings.

2. Upcoming Activities

2.1 Volunteering Partnerships 2019-2021

Masha: We will be signing the contract soon.. As soon as we have the contract, we can start to think about making the call for the new volunteers.

3. Administrative Issues

Masha: Still working on finalising all the finances. In addition, Dana and I will make budget for 2019.

4. Upcoming Deadlines

4.1 Erasmus+ February 5/Application

Cansu: I have sent the call to all MOs, did a FB post as well. Partner calls are open until 29 January, by this date people should fill in application form + PIF form and mandate (+scan it) and send to me.

4.1.1 Create your Grassroots

Cansu: See text above + we are only looking for **programme country partners** for this.

4.1.2 Climate ambassadors

Cansu: We are in communication with Gutta Club about submitting the project again and possible partnerships.

5. EVS update

Eurgain: Busy with the crowdfunding campaign and documents for my temporary residence this month.

Femke: Busy with newsletter, Gender WG, crowdfunding local event, social media, office cuisine

6. Working Groups

6.1 Strategy 2020-2022

Kristine: Yesterday I sent the strategy document to MO's for comments.

6.2 Crowdfunding

The campaign was kicked off and the members of the team updated the rest what are the future plans. Members of the Board proposed some additional activities to raise the visibility of the campaign.

6.3 Gender

Gender WG call is out, 16 applications so far, of which many from the global south, which is not our Target Group. There is still 5 days left from the call. If you know someone that may be interest to join please let me know.

6.4 Fundraising

Dana: We had a meeting last week. We are going to research more funders to approach, for a future project for next year.

Masha: We will start working on this actively in Feb-March.

6.5 Structural Documents

Masha: Now there is nothing much to discuss about it. You have time to think and decide if you want to work on it.

6.6 Values and mission

Masha: Same

7. Social Media

7.1 Social media strategy

Femke: Eurgain set up hootsuite, this will help us to coordinate better which messages are programmed when. As soon as I have time I can set up a trello board where we can put the most important posts so that we don't collide with different important posts (as happened now with the crowdfunding and all the different calls). Meeting is going to happen probably on the 28th, the draft should be finished by then.

Cansu: If you are sharing YEE posts on FB, it would be nice if you add one or two sentences.

7.2 Branding

Femke: We have some branding colours and a font we use for the website. I think it would be a good idea to use it consistently in any visual/video/other material we make for a call etc.

8. YEE MOs

8.1 Regional skype meetings

Kristine: Me and Masha have grouped MOs into 4 groups and prepared the schedule for meetings and are working on agenda for regional skype meetings. If you have any suggestions to what to discuss with or remind them, please let me know.

Masha: We defined the aim: Not only to give information about YEE's activities, but also to strengthen the links among the MO's. We will collect information from them and present to you during the next live meeting.

9. External Relations

9.1 EEB

Tiarnan: I've been in contact with a person they assigned me.

9.2 YFJ

Masha: No events for now.

Next meeting: 6th February, 19:00 CET