

**Minutes of the 7th Virtual Board Meeting  
2018/2019**

**6/02/2019, Online**

**Moderation: Tea Zeqaj**

**Minutes taker and Extracting the ToDos: Kristine Stikane**

**Participants:**

**Board members 2018-2019:**

Chairperson – Elen Karapetian

Vice-Chairperson, Treasurer– Daniela Para

Member Organisations Officer – Kristine Stikane

Projects Officer – Tea Zeqaj

**Secretariat:**

Mariam (Masha) Dzneladze – Secretary General

**Missing:**

External relations Officer - Tiarnan O'Doherty

Promo and Publications Officer - Tamara Panic

Cansu Yetisgin – Project Coordinator

Femke Lootens - Solidarity corps volunteer

Eurgain Phylip - Solidarity corps volunteer

**Abbreviations:**

**AM-** Annual Meeting

**BM-** Board Member

**E+** - Erasmus +

**EEB** – European Environmental Bureau

**EVS** – European Voluntary Service

**EYF** - European Youth Foundation

**PBM** – Physical Board Meeting

**TC** - Training Course

**VBM** – Virtual Board Meeting

**POI-** Point of Information

**SG** – Secretary General

**StS** - Study Session

**WG** – Working group

**WP-** Work Plan

**YEE** - Youth and Environment Europe

## **AGENDA**

### **1. Ongoing Activities**

#### **1.1 AYBE**

#### **1.2 Let Grassroots Grow**

##### **1.2.1 Know Your Grassroots (Ireland Seminar)**

##### **1.2.2 Create Your Grassroots**

#### **1.3 Office Cuisine**

### **2. Upcoming Activities**

#### **2.1 Volunteering Partnerships 2019-2021**

### **3. Administrative Issues**

### **4. Upcoming Deadlines**

### **5. EVS update**

### **6. Working Groups**

#### **6.1 Strategy 2020-2022**

#### **6.2 Crowdfunding**

#### **6.3 Gender**

#### **6.4 Fundraising**

#### **6.5 Structural Documents**

#### **6.6 Values and mission**

### **7. Social Media**

#### **7.1 Social media strategy**

#### **7.2 Branding**

### **8. YEE MOs**

#### **8.1. Regional meetings**

### **9. External Relations**

#### **9.1 EEB**

#### **9.2 YFJ**

### **10. AOB**

#### **10.1 Youth Advocacy event in Brussels**

## **MINUTES**

### **1. Ongoing Activities**

#### **1.1 AYBE**

**Cansu:** Reporting phase for both for E+ and EYF is ongoing. Publication is ready waiting for web and printing versions.

#### **1.2 Let Grassroots Grow**

##### **1.2.1 Know Your Grassroots (Ireland Seminar)**

**Cansu:** We have a prep-team and a trainer. Prep-team is composed of 4 people. I will communicate with all other applicants to let them know the application results. Between 21-24 February we will have the live prep-team meeting in Prague.

We are now arranging all the logistics together with ECO-Unesco. The event will not take place in Dublin but in a city close by.

Participant call is open until February 10.

##### **1.2.2 Create Your Grassroots**

**Cansu:** We have established all partnerships, all is good.

#### **1.3 Office Cuisine**

No updates.

### **2. Upcoming Activities**

#### **2.1 Volunteering Partnerships 2019-2021**

**Cansu:** No updates. Waiting for the contract from the National Agency.

### **3. Administrative Issues**

**Masha:** The finances of 2018 is soon to be closed.

### **4. Upcoming Deadlines**

**Masha:** DL for the E+ application was shifted to 12th of February. I took over the Climate Ambassadors.

### **5. EVS update**

**Eurgain:** Preparing to our local event for the crowdfunding on Sunday.

**Femke:** Had a training on self-care last weekend, also preparing to our local event. Organising team building workshop and learning day at the office.

## 6. Working Groups

### 6.1 Strategy 2020-2022

**Kristine:** Haven't received any suggestions from MOs yet. No more updates.

### 6.2 Crowdfunding

**Femke:** Local event - hope to have 20-50 people. [Fb event](#) had quite a big reach.

### 6.3 Gender

**Femke:** 25 applicants, 10 from Europe. Tiarnan will make the agenda for the first meeting based on their suggestions and the first email will go out on the 10th of Feb.

### 6.4 Fundraising

**Dana:** No updates. We are going to start working on it actively in the second half of February.

## 7. Social Media

### 7.1 Social media strategy

**Femke:** We now have a social media calendar to coordinate different campaigns.

## 8. YEE MOs

### 8.1. Regional meetings

**Kristine:** I announced the regional meeting for the Western European MOs on 11th February.

## 9. External Relations

### 9.1 EEB

Tiarnan is at the EEB event in Brussels.

### 9.2 YFJ

No updates.

## 10. AOB

**Next meeting: 20th of February 19:00 CET.**