

**Agenda of the 9th Virtual Board Meeting
2018/2019**

27/3/2019, Online

Moderation: Tiarnan O'Doherty

Minutes taker and Extracting the ToDos: Tamara Panic

Participants:

Board members 2018-2019:

Vice-Chairperson, Treasurer– Daniela Para
Promo and Publications Officer - Tamara Panic
Elen Karapetian - Chairperson
Mariam (Masha) Dzneladze – Secretary General
Cansu Yetisgin - Project Coordinator
Projects Officer – Tea Zeqaj

Missing:

Femke Lootens - Solidarity corps volunteer
Eurgain Phylip - Solidarity corps volunteer
External Relations Officer - Tiarnan O'Doherty
Member Organisations Officer – Kristine Stikane

Abbreviations:

AM- Annual Meeting
BM- Board Member
E+ - Erasmus +
EEB – European Environmental Bureau
EVS – European Voluntary Service
EYF - European Youth Foundation
PBM – Physical Board Meeting
TC - Training Course
VBM – Virtual Board Meeting
POI- Point of Information
SG – Secretary General
StS - Study Session
WG – Working group
WP- Work Plan
YEE - Youth and Environment Europe

AGENDA

1. Ongoing activities

1.1 Let Grassroots Grow

1.1.1 Know Your Grassroots

2. Upcoming activities

2.1 PBM in Dublin - sessions

3. Administrative issues

3.1 New intern in the office

4. Upcoming deadlines

4.1 WP 2020

4.2 Nature guides as ambassadors for sustainable development

5. EVS update

6. Working Groups

6.1 Strategy 2020-2022

6.2 Crowdfunding

6.3 Gender

6.4 Fundraising

6.5 Structural Documents

6.6 Values and mission

6.7 Office cousine - YEE Foodprint

7. Social media

7.1 Social media strategy

7.2 Branding

8. YEE MOs

8.1 Regional meetings

8.2 MO to be - online announcements

9. External Relations

9.1 EEB

9.2 YFJ - General Assembly

10. AOB

10.1 Reports of AYBE

MINUTES

1. Ongoing Activities

1.1 Let Grassroots Grow

Cansu: We just had a call from the National Agency that our project is accepted (which was on the waiting list - so we got the grant for the whole year from E+).

Masha: Now we have a lot of work with preparing documents, but we hope soon we will get a contract.

1.1.1 Know Your Grassroots

Cansu: Seminar is in less than a week, all preparations are going well, prep-team is great and they are doing their best. Lunch and dinner is arranged, all venue/accommodation is arranged. I would encourage board to have an active role during the seminar.

2. Upcoming Activities

2.1 PBM in Dublin - sessions

Masha: Tiarnan and I made agenda for PBM.

ToDo: Everyone to develop sessions for PBM.

3. Administrative Issues

3.1. Secretary General call

Masha: Thank you for helping with making a call, it would be nice if you share it.

3.2. New intern in the office

Masha: Kristine and me had an interview with one person, who is waiting for some scholarship and based on that she will decide if she can work with us. I told her that when she knows the result, she writes us and we see if we have place.

Dana: Will there be a call for ESC?

Masha: Yes, in April.

4. Upcoming Deadlines

4.1 WP 2020

Cansu: Masha and I are writing the new work plan, it's been quite tense about it but we feel it's going to the right direction. The topic is a synthesis of ideas we have collected during the projects session during PBM in Prague. DL is 1st of APRIL.

4.2 Nature guides as ambassadors for sustainable development

Masha: I started the process with Tea, we will work on it in Ireland. DL is 30th of April.

ToDo: All board members to promote the call and make their MOs fill in the application if relevant for their work.

5. EVS update

No updates

6. Working Groups

6.1 Strategy 2020-2022

No updates

6.2 Crowdfunding

To be discussed during PBM.

6.3 Gender

Femke: It is going as normal, had some break in between. Maybe some more people want to join.

6.4 Fundraising

No updates

6.5 Structural Documents

No updates

6.6 Values and mission

Kristine: Me and Tamara are going to work on it after PBM.

6.7. Office Cuisine - YEE Foodprint

Femke: Website and facebook is changed. We have five applicants until now for the working group, one from Milieukontakt, our Albanian MO. Next steps are selecting participants and setting up the first call.

7. Social Media

7.1 Social media strategy

Femke: There are some things we need to do I listed on the Social Media Trello Board.

7.2 Branding

Femke: I added everyone to the Canva team so that if needed everyone can make use of the templates. There is more explanation of the YEE visual identity in GDrive. Please use YEE colours and fonts and try to use follow the visual identity in the future.

8. YEE MOs

8.1. Regional meetings

Kristine: We held the first meeting with Eastern Europe and Balkans group last Monday. It was nice. Only two participants except me and Masha. Next Monday will be the last meeting of the first cycle.

8.2. MO to be - online announcement

Kristine: Till now we have received two emails from organisations that would like to join us.

9. External Relations

9.1 EEB

No updates

9.2 YFJ - General Assembly

No updates

10. AOB

10.1 Reports of AYBE

Cansu: We received feedback both from E+ and EYF, they both need some additional documents to be closed but overall it's good.

Next meeting: 15th of May 2019 19:00 CET