
Work plan of the Project Officer of Youth and Environment Europe

2020-2021

Orkhan Bayramov

- 1. Being actively involved in YEE's projects**
 - Being on Preparation Team and organizing the projects
 - Organize local actions after the projects with the local team

- 2. Develop new projects and be in touch with Board & Staff**
 - Developing new project ideas to be applied (EYF & Erasmus+ and other fundings)
 - Discussion and brainstorming with Board & Staff regarding new projects
 - Support team members with the project ideas

- 3. Involving or suggesting YEE as a partner on environmental projects**
 - Suggesting YEE to other partners as a sophisticated organization
 - Creating opportunities for YEE to get to know other experienced organization that may become member of YEE in future
 - Promote YEE and increase its visibility

- 4. Promotion of YEE on local level**
 - Sharing YEE's newsletters and events on local level
 - Being as an active member of YEE
 - Contacting YEE's Communication officer regarding local environmental projects

- 5. Support YEE's board and Staff**
 - Be in touch with Board and Staff to update and to be updated
 - Actively participate in meetings, discussions
 - Responding mails actively and to be active in Slack channels
 - Participate in different processes and contributing