

2nd Virtual Board Meeting 2021/2022

09.12.2021 Online Meeting

Minutes taker: Chloé Mikolajczak

Moderator: Gagik Harutyunyan



Agenda

- Feeling round
- Board members' work plans
- Secretariat update
- Scheduling check-in calls with members of Secretariat
- Update on RTs and RMs
- General/fundraising strategy for 2022
- Sub-granting schemes
- Advocacy Brief Updates
- Next Board meeting

Participants

Board Members 2021-2022:

- Chairperson – Orkhan Bayramov
- External Relations Officer – Paola Lupi
- Project Officer – Chloe Mikolajczak
- Member Organisations Officer / Vice Chairperson – Chiara Magrelli
- Treasurer – Nais Ohayon-Louisor
- Communications Officer – Gagik Harutyunyan

Secretariat :

- Tetiana Stadnyk – Secretary General
- Eva Kloudová – Communications manager
- Alice de Tourdonnet – Project Manager
- Nathan Méténier – Advocacy Manager

Abbreviations:

AM – Annual Meeting
AOB – Any other business
BM – Board Member
VBM – Virtual Board Meeting
EEB – European Environmental Bureau
EYF – European Youth Forum
YE – Youth Exchange
TC – Training Course
AWG – Advocacy Working Group
WP – Work Plan

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1. Board members work plan

- After the first 2 months of board members, board members are asked to produce a work document for what's planned for the coming years (will be published on the website) – will be asking board members to reflect on mandate and think about what we would like to do in our remaining time (80%)
- Ask by the end of the Christmas holidays to produce a 1 pager that we can then circulate among MOs – will be used as an “evaluation tool” at the end of our mandate.
- Free format, Tanya will send YEE template to draft the workplan.

2. Secretariat updates

- National holidays are 24th to 26th but because it's the week end, only 2 days of holidays. Everyone has booked days off – it's also in the availability spreadsheet. Useful to check when members of the secretariat are available.
- Tanya will be working until the end of the year except 24 and 31st to submit 2 more grants before the end of the year.
- Has informed everyone how many days off everyone has left
- Can only transfer 5 days until the next year. Tanya will lose 17 days. Possibility not to work on Fridays for 17 weeks for Tanya in 2022?
- Chloé agrees, Chiara agrees, Paola agrees, Gagik agrees – if anyone has concerns/thoughts, let Tanya know

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3. Scheduling check-in calls with members of Secretariat

- Board usually checks in on the wellbeing of secretariat members during a call every 3/4 months. Need to figure out how to do the check-in.
- Need to start scheduling check-ins with secretariat members. 30 mn. Can be scheduled over several months, doesn't have to happen all at once.
- Then pass on the feedback to Tanya.

4. Update on RTs and RMs

- Congratulate Chiara on managing the planning of regional meetings + support regional teams.
- 2 regional meetings have already taken place.
- Chiara: new contact for east has been elected + 3 regional team meetings. Hasn't been without challenges – responsibilities are not fully designated – next meeting will happen on Mondays.
- Participation from MOs has been low but those who participate have high involvement.
- What kind of virtual activities would work to get them more engaged? Board to suggest ideas.
- Stephanny: replies and response from MOs is the hardest element.
- For those who have contact with MOs via other means (projects for instance) – let the team know
- Nathan: This is incredibly important work and will take time. Little by little and we come from very far so this is already good news. Unsure if the database is the most useful as it currently is – any other creative ideas? Perhaps add other people (e.g. those met at COP26)
- Tanya suggests the first person nominated by the member organisation remains the initial contact person and then 2nd person can be others that we have contact with. Comments column is especially useful.
- Chiara: we need to be consistent with the updating of the database (regional divisions vs contact for MOs)
- Stephanny: have regional divisions divided in the spreadsheet? One general one, then a tab per region.
- Let's give it a try

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5. General/fundraising strategy for 2022

- It'd be great to identify what we want to fundraise more for. Different from the current projects.
- Overview of grants already received in 2021
 - Showcasing the unheard – 120k
 - Advocacy work (multi-annual fundraising 250k for 2 years, so far 49% from a canadian foundation + a UK based trust + current funder) –
 - Nathan hopes that by next summer we will have achieved this objective. Keep the relationship going with ECF (meeting next week).

6. Thinking forward for YEE's fundraising strategy – sub-granting scheme

- Brainstorming on what we want to fundraise for – for the next month or so using jamboard to be shared on slack by Tanya – everyone should add
- Think big, don't limit yourself on ideas
- Hopefully by mid-January, we'll be able to identify directions we want to go towards
- Fundraising for board meetings and general assembly is already something we should aim to fundraise for
- Voting should be done by adding colorful dots next to the idea suggested
- No limits in vote

7. Sub-granting schemes

- Challenge is that we have 2 sub-granting schemes (1 for showcasing the unheard, the other for advocacy related project)
- Should it be 2 separate schemes (risk of confusion for members?) – or 1 scheme with 2 sub-categories.
- Clarification is needed on flexibility of the schemes + geographical focuses
- Will run from April to March
- Designing process is starting – what is YEE added value in that space?
- Around 45k to give in 2022 – will be able to grant 14 youth led movements (mostly members but could also be used to have new members)

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8. Advocacy Brief Updates

- Looking for 2 new liaison officers
- Working on strategy for 2022
- Will start working on COP27 as of Feb 2022

9. Next Board meeting

- January 13th same time