

8th Virtual Board Meeting 2021/2022

09.06.2022 Online Meeting

Minutes taker: Paola Lupi

Moderator: Chloe Mikolajczak



Agenda

1. Introduction to Sara
2. General Assembly
3. AOB

Participants

Board Members 2020–2021:

- Chairperson – Orkhan Bayramov
- External Relations Officer – Paola Lupi
- Project Officer – Chloe Mikolajczak
- Member Organisations Officer / Vice Chairperson – Chiara Magrelli
- Treasurer – Nais Ohayon-Louisor
- Communications Officer – Gagik Harutyunyan

Secretariat :

- Secretary General – Tanya Stadnyk
- Communications Manager – Eva Kloudova
- Advocacy Manager – Nathan Metenier

Abbreviations:

AM – Annual Meeting

AOB – Any other business

BM – Board Member

VBM – Virtual Board Meeting

EEB – European Environmental Bureau

EYF – European Youth Forum

YE – Youth Exchange

TC – Training Course

AWG – Advocacy Working Group

WP – Work Plan

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- **PM**
- Tanya: introducing Sara, our new Project Manager on showcasing the unheard
- Sara: will be the new PM on showcasing the unheard. I am from Lebanon and the Czech Rep. Recently graduated in International Law and have some volunteering experience in Lebanon with refugees
- Introduction round from the board
- **General Assembly**
- Tanya: the GA will happen after the Grenoble Summit – some people will come from the 17th to the 2nd of July. Those who do not come for the Summit will arrive on the 30th. The 2nd is departure day, after a lunch. Been collective people's travel registrations and so on and after making the math we will discuss whether we can offer another night for the participants who need it. The program of the 1st will be crowded and there is already an agenda for the people joining online but there will be a more detailed one with people presenting about a week before the GA. The candidates will mostly be joining remotely so that is quite relevant for them.
- Chiara: is there anything logistically challenging in which we can support you?
- Tanya: for now everything is going smoothly, also very much thanks to Lise who is helping a lot with the GA as well. Booking a lot of accommodations and rooms for the GA as well. Visa and travel issues are coming up – especially for people coming from Russia. Gagik said that the travel for him would be too expensive and difficult + new job starting and personal life issues. Some people are still getting visa appointments.
- Chiara: exam the 1st of July – seems hard to move. Thinking of coming from the 29th to the 30th to meet us still. Should I get my own accommodation and will I have travel reimbursement?
- Tanya: travel reimbursement for sure, for accommodation should ask Lise.
- Paola: filled in the travel form, what else do I need to send and by when?
- Tanya: to get a reimbursement need to fill in the travel reimbursement form in the GA channel – fill it in whenever and will reimburse it at any point.

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Minutes

- Tanya: have a couple of things going on at the moment. Writing up the annual report – we are discussing how it should look like. We want to collect a lot of information that otherwise we would not collect anywhere. The template is quite detailed but it can be simplified later on. The second thing to focus on is the internal audit. We would have received an invitation to fill in a survey and for some of us an interview. Cannot do an interview to everyone practically but will also survey some liaison officers aside from the Board and the Secretariat. They are very determined to understand how we are working and give recommendations on how we can improve. The last point is the reporting from the board and the minutes from the VBM. It is important for transparency. For the VBM they have to be available on the website. Put the minutes on the template in the canva. Deadline is by Sunday. The reports for BM and work plans are needed as well as needing to do a transition with whomever will take our place.
- Nathan and Chloe proposal to change the access to the minutes of the VBM.
- **AOB**
- Sara: part of my showcasing the unheard project is creating a safeguarding policy but a big chunk of that is creating an assessment with all the volunteers. I so far only have 3 responses. Could you talk to your team to take this survey seriously to understand how much they understand safeguarding as of now?
- Sara: it is to understand what kind of internal training on safeguarding we need at YEE.
- Chiara: Could you re-share the link on the board channel?
- Sara: will do
- Nathan: Sara could contact Pegah to support with someone in the delegation that is quite severely disabled to make sure there can be good advice.
- Sara: Thank you for mentioning this! Exactly what the point of the survey is. Understanding if we know how to work with vulnerable people and how people feel YEE understands these issues. Will contact Pegah before hand.