

# **Work Plan of the Member Organisations Officer 2022-2023**

## **Stephanny Olivieri**

### **Maintaining and Enhancing Partnerships with the Member Organisations**

- Work to streamline and strengthen the communication and partnership with the YEE Member Organisations through the Regional Teams.
- Participate to the Regional Meetings organized by the Regional Contact Persons and Regional Assistants with the Member Organisations.
- Aid in the promotion of various opportunities that might be of interest for the Member Organisations.

### **Support the cooperation and work of the Regional Teams**

- Organize and facilitate meetings and activities related to the Regional Teams by organizing bimonthly regional meetings and facilitating the organization of the 4 Regional Meetings with Member Organisations during the 2022/2023 term.
- Hold trimestral check-in meetings with the Regional Contact Persons and Assistants during the mandate in order to assess their wellbeing within the role and be able to assist in the event of any challenges and/or problems.
- Perform and continue to improve the onboarding and offboarding procedure for the newly elected Regional Teams.

### **Collaboration with YEE Executive Board, Secretariat and Advocacy Working Group**

- Pose as a liaising link between the Member Organisations, the Regional Teams, and Board, the Secretariat and Advocacy Working Group, by participating to the meetings, sharing regular updates and invitations to the Regional Team Meetings and maintaining transparent and open channels of communication.
- Explore opportunities for creating enhanced synergies and cooperation between the Member Organisations Officer, the Regional Teams, and the YEE Secretariat and Advocacy Working Group.